Guidelines for the Creation of the

Internal Quality Assurance Cell (IQAC) and Submission of Annual Quality Assurance Report (AQAR) in Accredited Institutions

(Revised in October 2013)

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

Contents

Part – A

Part – B

Document revised by: Dr. Ganesh Hegde, Assistant Adviser and B. S. Ponmudiraj, Assistant Adviser, NAAC

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution	Thakur College of Science & Commerce
1.2 Address Line 1	Thakur Shyamnarayan Marg
Address Line 2	Thakur Village, Kandivali (East)
City/Town	Mumbai
State	Maharashtra
Pin Code	400101
Institution e-mail address	tcsc@tcsc.org.in
Contact Nos.	022-28870627
Name of the Head of the Institution:	Dr. (Mrs.) C. T. Chakraborty
Tel. No. with STD Code:	022 - 28868822
Mobile:	09821323251

Name of the IQAC Co-ordinator:

Dr. Gitesh G. Padhye

Mobile:

09028881734

IQAC e-mail address:

iqac@tcsc.org.in

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

MHCOGN 11020

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

NA

1.5 Website address:

www.tcsc.org.in

Web-link of the AQAR: http://www.tcsc.org.in/AQAR 2014-15

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	-	2004	5 Yrs
2	2nd Cycle	A	3.10	2011	5 Yrs
3	3rd Cycle	-	-	-	-
4	4th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC :   DD/MM/YYYY   13/06/2005

1.8 AQAR for the year *(for example 2010-11)*   2014-2015

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

  i. AQAR 2010-11 submitted to NAAC on__26/07/2011
 ii. AQAR 2011-12 submitted to NAAC on__17/09/2012
iii. AQAR 2012-13 submitted to NAAC on__29/10/2013
 iv. AQAR 2013-14 submitted to NAAC on__20/10/2014
  v. AQAR 2014-15 submitted to NAAC on__20/10/2015

1.10 Institutional Status

  University   State [√] Central [ ] Deemed [ ] Private [ ]

  Affiliated College   Yes [√] No [ ]

  Constituent College   Yes [ ] No [√]

  Autonomous college of UGC   Yes [ ] No [√]

  Regulatory Agency approved Institution   Yes [ ] No [√]

  (eg. AICTE, BCI, MCI, PCI, NCI)

  Type of Institution   Co-education [√]   Men [ ]   Women [ ]

                Urban [√]   Rural [ ]   Tribal [ ]

  Financial Status   Grant-in-aid [ ]   UGC 2(f) [ ]   UGC 12B [ ]

              Grant-in-aid + Self Financing [ ]   Totally Self-financing [√]

1.11 Type of Faculty/Programme

  Arts [ ]   Science [√] Commerce [√] Law [ ]   PEI (Phys Edu) [ ]

  TEI (Edu) [ ] Engineering [ ]   Health Science [ ]   Management [ ]

  Others (Specify)   [.   ---]

1.12 Name of the Affiliating University *(for the Colleges)*

University of Mumbai

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

Nil

University with Potential for Excellence   Nil   UGC-CPE   Nil

DST Star Scheme   Nil   UGC-CE   Nil

UGC-Special Assistance Programme   Nil   DST-FIST   Nil

UGC-Innovative PG programmes   Nil   Any other *(Specify)*   Nil

UGC-COP Programmes   Nil

2. IQAC Composition and Activities

2.1 No. of Teachers   07

2.2 No. of Administrative/Technical staff   01

2.3 No. of students   02

2.4 No. of Management representatives   01

2.5 No. of Alumni   01

2. 6 No. of any other stakeholder and
       community representatives   01

2.7 No. of Employers/ Industrialists   01

2.8 No. of other External Experts   01

2.9 Total No. of members   15

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. | 05 | Faculty | 3 |

Non-Teaching Staff Students | 1 | Alumni | 1 | Others | 0 |

2.12 Has IQAC received any funding from UGC during the year?   Yes   No

If yes, mention the amount | NA | | | | √ |

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | | International | | National | | State | | Institution Level | 01 |

(ii) Themes | "Enhancement of Quality to achieve Excellence through IQAC" |

2.14 Significant Activities and contributions made by IQAC

> * Mentoring the faculties regarding Research activities.
> * Motivating the faculties to experiment new teaching, learning methods for the academic improvement of learners.

2.15 Plan of Action by IQAC/Outcome:

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
2014-2015	1. Remedial coaching for academically weak students 2. Faculty Improvement program for Teaching & non-teaching staff 3. Ensuring absolute Attendance in lectures to improve academic performance of learners

*Attach the Academic Calendar of the year as **Annexure I**

2.15 Whether the AQAR was placed in statutory body   Yes | √ | No | |

Management | | Syndicate | | Any other body | |

Provide the details of the action taken

1. Conducted Faculty Development Programme

2. Conducted co curricular activity to allow students to gain practical hands on training to develop management skills

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	01	Nil	01	-
PG	06	Nil	06	-
UG	11	Nil	11	-
PG Diploma	-	-	-	-
Advanced Diploma	-	--	-	-
Diploma	01	-	01	-
Certificate	11	-	13	-
Others (Research)	01	-	01	-
Total	31	-	33	-

Interdisciplinary	02	-	02	-
Innovative	-	02	02	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	**Number of programmes**
Semester	19
Trimester	NA
Annual	NA

1.3 Feedback from stakeholders*   Alumni [√]   Parents [√]   Employers [ ]   Students [√]
(On all aspects)

Mode of feedback   :   Online [√]   Manual [ ]   Co-operating schools (for PEI) [ ]

*Please provide an analysis of the feedback in the Annexure II

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> Syllabi are usually revised every 5 years. Syllabi of T. Y. B. Com., F. Y. B. M. S., F. Y. B. Sc. (Chemistry), F. Y. B. Sc. (Botany) were revised in the academic year 2014 – 2015.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> 02 - Investment Management, Human Science

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
110	47	04	01	58

2.2 No. of permanent faculty with Ph. D.

16

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
47	-	04	-	01	-	58	-	110	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

-	37	58

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	123	31	04
Presented papers	78	17	---
Resource Persons	01	01	---

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> 1. Teaching plan of all teachers has been recorded and monitored for its compliance.
>
> 2. Practical planner of Science teachers has been recorded and monitored for its compliance.

2.7 Total No. of actual teaching days during this academic year

170

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

√

2.9 No. of faculty members involved in curriculum
      restructuring/revision/syllabus development

--	---	5

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

Comm: 64%, Sci: 85%

2.11 Course/Programme wise
      distribution of pass percentage :

Programme	Students Approved		% O		% A		% B		% C		% Pass	
	Semi V	Semi VI	Semi V	Semi VI	Semi V	Semi VI	Semi V	Semi VI	Semi V	Semi VI	Semi V	Semi VI
TYBCOM	774	801	5.68	2.62	22.60	29.08	18.21	22.09	10.98	14.85	70.8	78.53
TYBMM	122	123	0.81	0.81	22.95	11.38	32.78	28.45	22.95	21.95	90.16	86.17
TYBMS	202	210	1.98	1.42	30.19	25.23	27.72	24.28	17.32	14.76	81.68	73.17
TYBAF	202	198	8.9	11.61	39.10	52.52	22.27	23.73	6.93	8.08	82.62	96.46
TYBBI	54	53	0	1.88	27.77	20.75	29.62	24.52	16.66	26.41	75.96	86.79
TYBFM	55	56	0	0	29.09	35.71	21.81	19.64	18.18	25.00	75.93	89.09
TYBSC (Chem)	87	87	8.04	9.19	14.94	21.83	25.28	21.83	17.24	12.64	72.41	70.11
TYBSC (Phy)	30	29	0	0	20	17.25	6.66	6.89	0	6.89	26.66	31.09
TYBSC (Zoo)	29	34	13.79	8.82	44.82	47.05	20.68	29.41	3.44	11.76	82.75	97.05
TYBSC (Math)	25	25	0	0	12	12.00	0	20.00	0	4.00	12.5	40.00
TYBSC (Comp)	61	60	1.69	0	4.91	20.00	26.22	11.66	13.11	20.00	45.90	55.00
TYBSC (BT)	36	35	5.55	8.57	19.44	28.57	13.88	20.00	8.33	17.14	50	74.30
TYBSC IT	127	121	18.11	0.8	43.30	30.57	10.23	26.44	0.78	9.91	72.44	76.85
TYBSC AVI	17	15	0	0	02	5.55	06	22.22	0	33.33	50.00	78.57

P.G. Course:

Programme	Students Approved		% O		% A		% B		% C		% Pass	
	Sem II	Sem IV	Sem II	Semi IV	Sem II	Sem IV	Sem II	Sem IV	Sem II	Sem IV	Sem II	Sem IV
M.Com E Commerce	23	41	4.34	14.63	26.08	34.14	17.39	12.19	17.39	4.87	65.21	65.85
M.Sc. Chem	17	Inorganic 14 / Organic 10	--	Inorganic 7.14 / Organic ---	11.11	Inorganic 16.66 / Organic ---	---	Inorganic 16.66 / Organic 11.11	5.55	Inorganic --- / Organic ---	17.65	Inorganic 50.00 / Organic 20.00
M.Sc. IT	39	36	02	5.55	16	44.44	12	33.33	04	11.11	46.15	94.44
M.Sc. Comp Sc.	18	27	---	3.7	5.55	33.33	22.22	38.88	16.66	5.55	44.45	55.56

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC is actively involved in the execution and quality control of the teaching, learning & evaluation process. IQAC enables the sharing of best practices through annual departmental / criteria presentations, innovative teaching-learning methods and discusses proposals for new programs and courses. A close monitoring system ensure the effectiveness of the teaching & learning system of the teacher, including student academic performance. Passing percentage of the college is always more than the University percentage.

2.13 Initiatives undertaken towards faculty development:

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	02
UGC – Faculty Improvement Programme	---
HRD programmes	---
Orientation programmes	00
Faculty exchange programme	---
Staff training conducted by the university	04
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	--
Others (FIP at Institute Level)	8

2.14 Details of Administrative and Technical staff:

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	23	04	Nil	Nil
Technical Staff	09	01	Nil	Nil

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing / Promoting Research Climate in the institution:

1. Organising seminars / workshops for inculcating research activities.
2. Submission of minor & Major research Proposals
3. Paper presentation in the conferences.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	---	---	---
Outlay in Rs. Lakhs	---	---	---	---

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	14	02	02	11
Outlay in Rs. Lakhs	---	---	0.49	---

3.4   Details on research publications

	International	National	Others
Peer Review Journals	14	08	--
Non-Peer Review Journals	--	01	--
e-Journals	01	--	--
Conference proceedings	78	17	--

3.5 Details on Impact factor of publications:

Range ⌊ -- ⌋   Average ⌊ -- ⌋   h-index ⌊ -- ⌋   Nos. in SCOPUS ⌊ --- ⌋

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	---	---	---	---
Minor Projects	---	---	---	---
Interdisciplinary Projects	---	---	---	---
Industry sponsored	01	Aceto chem Pvt. Ltd	1,20,000/-	1,20,000/-
Projects sponsored by the University/ College	02	University of Mumbai	Rs. 49,000/-	Rs. 38,400/-
Students research projects *(other than compulsory by the University)*	---	---	---	---
Any other(Specify)	---	---	---	---
Total	---	---	---	---

3.7 No. of books published   i) With ISBN No.   ⌊ 41 ⌋   Chapters in Edited Books ⌊ -- ⌋

                ii) Without ISBN No.   ⌊ ----- ⌋

3.8 No. of University Departments receiving funds from

        UGC-SAP ⌊ --- ⌋   CAS ⌊ --- ⌋   DST-FIST ⌊ --- ⌋

        DPE ⌊ --- ⌋   DBT Scheme/funds ⌊ --- ⌋

3.9 For colleges   Autonomy [---]   CPE [---]   DBT Star Scheme [---]

INSPIRE [---]   CE [---]   Any Other (specify) [---]

3.10 Revenue generated through consultancy | Voluntary |

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	02	---	---	---	01
Sponsoring agencies	TCSC	---	---	---	TCSC

3.12 No. of faculty served as experts, chairpersons or resource persons   [08]

3.13 No. of collaborations   International [02]   National [--]   Any other [---]

3.14 No. of linkages created during this year   [02]

3.15 Total budget for research for current year in lakhs :

From Funding agency [1.69]   From Management of University/College [5.00]

Total [6.69]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	---
	Granted	---
International	Applied	---
	Granted	---
Commercialised	Applied	---
	Granted	---

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year:

Total	International	National	State	University	Dist	College
07	01	01	01	04	-	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides   [04]
and students registered under them   [27]

3.19 No. of Ph.D. awarded by faculty from the Institution

01

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF --- SRF --- Project Fellows --- Any other ---

3.21 No. of students Participated in NSS events:

University level 05 State level 03

National level 02 International level --

3.22 No. of students participated in NCC events:

University level 05 State level --

National level 01 International level --

3.23 No. of Awards won in NSS:

University level 01 State level --

National level -- International level --

3.24 No. of Awards won in NCC:

\ University level 02 State level 02

National level 01 International level --

3.25 No. of Extension activities organized

University forum -- College forum 03

NCC NSS 04 Any other 01

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility:

TCSC has the following cells – (Extension Activity Cell, NSS, WDC, Entrepreneurship Cell and all departments) through which the institution engages students to promote institution neighbourhood community network.

The Department of Lifelong Learning and Extension (DLLE) of University of Mumbai conduct the extension activity. TCSC joined this activity from the academic year 2012-13. Students enrolled in this activity do community based projects like status of woman in society, population education, Annapurna project, career project.

Intercollegiate festival "Udaan" organized by DLLE of University of Mumbai was hosted by TCSC ; where students through skits and posters displayed solutions related to social problems.

1.Organising a "Swach Bharat Abhiyaan" to clean the area around Kandivali (East).

2.Creating an Awareness among the Youth for their Voting rights during the assembly elections.

3.Organising "Save the Birds" campaign during the kite-flying festival.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1.87 acres	-	-	-
Class rooms	99	-	-	-
Laboratories	25	---	College Fees	525041/-
Seminar Halls	01	-		-
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-	19 Lacs + 2 Lacs (Electronics Lab)	College Fees	---
Value of the equipment purchased during the year (Rs. in Lakhs)	-	Comp/Electronics	-	149207/-
Others	-	-		-

4.2 Computerization of administration and library

The Library is computerized.

4.3 Library services:

	Existing		Newly added		Weeded Out		Total	
	No.	Value	No.	Value	No	Value	No.	Value
Text Books	7222	1285708/-	988	128882/-	4715	556566/-	3495	858024/-
Reference Books	28175	10067453/-	1235	673389/-	-	-	29410	10740842/-
e-Books	90000+	5000/-*	-	5000/-	-	-	90000+	10000/-*
Journals	--	--	47	62298/-	-	-	47	62298/-
e-Journals	6000+	---	---	---	-	-	6000+	---
Digital Database	---	---	---	---	-	-	---	---
CD & Video	696	262235/-	01	145	-	-	697	262380/-
Others (specify)	---	---	---	---	-	-	---	---

4.4 Technology up gradation (overall):

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	525	13	6 Mbps	03	-	20	15	-
Added	15	-	4 Mbps	-	-	-	-	-
Total	540	13	10 Mbps	03	-	20	15	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up gradation (Networking, e-Governance etc.)

> The librarian gave a valuable talk on access of the digital library & E-learning resources through INFLIBNET under the faculty development program.

4.6 Amount spent on maintenance in lakhs :

i) ICT | 1-1.5

ii) Campus Infrastructure and facilities | 0.40-0.50

iii) Equipments | 1-1.5

iv) Others | -

Total : | 3.5

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services:

> IQAC committee comprises of heads and coordinators of various depts., who are actively involved in enhancing awareness about students support services by disseminating the information and motivating students to avail the services

5.2 Efforts made by the institution for tracking the progression:

> Mentors maintain records of students progress in each dept. Information about the progress of the passed out learners is tracked through alumni meetings.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
6897	235	04	01

(b) No. of students outside the state

291

(c) No. of international students

19

Men

No	%
4372	61.25

Women

No	%
2765	38.75

	Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
6229	94	21	182	6	6532	6815	80	26	210	06	7137

Demand ratio   0.8   Dropout %   0.05%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Lectures are conducted in college premises in association with study circle

No. of students beneficiaries

19

5.5 No. of students qualified in these examinations

NET   -   SET/SLET   GATE   CAT

IAS/IPS etc   State PSC   1   UPSC   Others   18

5.6 Details of student counselling and career guidance

College has a counselling and career guidance cell which organised counselling and career guidance program in various fields in collaboration with subject experts.

No. of students benefitted   175

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
18	1263	290	-

5.8 Details of gender sensitization programmes

> - College Women development Cell (CWDC) has been established in the college to implement the directions under University of Mumbai Women Development Cell. The College Women development Cell is committed to deal with Complaints / cases of Sexual Harassment (Prevention of Sexual Harassment Directions 2008). The CWDC has the provision to process all the individual complaints concerning sexual harassment that may be received.
> - WDC organizes **Gender sensitization** lectures for the benefit of staff and students. Girl students are empowered through a professional training in **self defence**
> - The institution keeps a vigil over students behaviour and code of conduct in the campus

5.9 Students Activities

   5.9.1   No. of students participated in Sports, Games and other events

State/ University level | 282 | National level | 87 | International level | 15

No. of students participated in cultural events

State/ University level | 11 | National level | 59 | International level | 20

   5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | 117 | National level | 59 | International level | 20

Cultural: State/ University level | - | National level | - | International level | -

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	142	16,68,380/-
Financial support from government	-	-
Financial support from other sources	-	--
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level | 2 | National level | | International level | 1

Exhibition: State/ University level | 1 | National level | | International level |

5.12   No. of social initiatives undertaken by the students | - |

5.13 Major grievances of students (if any) redressed: No Major grievance recorded.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> Vision: To be a leading educational institute by providing world class quality education in diverse emerging discipline to produce conscientious and learned professionals who can significantly contribute to the socio-Economic development of a nation.

Mission: We, at Thakur College of science & commerce, will strive to achieve excellence through quality education by providing the right academic ambience for overall development of the students.

6.2 Does the Institution has a management Information System

> MIS provides various tools for efficient working of the Institute like
> 1.   Library Software 2. Firewall for computer software 3. What's up group etc.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

> Syllabus is covered as per University norms in each course
> Workshops are conducted for discussion on revised syllabus & teachers participate actively and give their suggestions, Workshops are conducted to frame the revised syllabus of FYBMS for SEM I & II in collaboration with Univ. Of Mumbai.

6.3.2   Teaching and Learning

> Guest lectures ,seminars, conferences, industrial visit are regularly organised by various departments.
> Competions like mock stock, Quiz ,Aptitude Test etc. are conducted.
> Guidance lectures are arranged for preparing the students for examinations.

6.3.3   Examination and Evaluation

> Semester end examination are conducted as per the University norms.
> Results are declared within 30 days from the last day of conduct of examinations.
> Test series are conducted. Practical exams are conducted.

6.3.4   Research and Development

> The Research & development centre consists of separate research laboratories for Biological Sciences, Physical sciences and Chemical Sciences.
> 14 Minor research Projects were taken up by the faculties in the academic year 2013-14

6.3.5 Library, ICT and physical infrastructure / instrumentation

College has 11 Classroom have LCD projectors, Portable LCD-02, 10 computer laboratories, 14 science Laboratories, 01 digital library and 01 central library. Auditorium with ICT facility -700 capacity, Seminar room with capacity -300 , presentation room with seating capacity-60

6.3.6 Human Resource Management

Teachers are encouraged to participate in regular training program, Continuous effort for overall effectiveness , Teachers co-operative society is active, Faculty development programmes are conducted.

6.3.7 Faculty and Staff recruitment

Recruitment are done as per the norms of University of Mumbai, Govt. of Maharashtra and minority status of the college and vacancies filled as per the need.

6.3.8 Industry Interaction / Collaboration

College conducts various courses in collaboration with IGNOU.

Study tour , Internship and Research Project for corporate

6.3.9 Admission of Students

Online admission process is followed as per Univ. Of Mumbai guidance's .
Number of students enrolled for the Ac Year 2013-14 is B Com-2972, BSc-1397, Self financing Courses-1862, MSc-172

6.4 Welfare schemes for

Teaching	Credit Society
Non teaching	WDC
Students	Student Council Medical Insurance

6.5 Total corpus fund generated

38709938.89/-

6.6 Whether annual financial audit has been done   Yes √   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University of Mumbai	Yes	College Staff (Internal Auditor)
Administrative	---	V N Gandhi & Co.	-	-

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes √   No ☐

For PG Programmes   Yes √   No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> University of Mumbai introduce credit Based Grading System from Ac. Yr. 2011-12 for UG & 2012-13 for PG so as learners of Mumbai University are in par of Foreign University.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> University has initiated academic autonomy for selected college declared by UGC as college of self potential & excellence.

6.11 Activities and support from the Alumni Association

> Active participation in orientation program, Alumni meet is conducted, Help in placement activities.

6.12 Activities and support from the Parent – Teacher Association

> PTA meeting is conducted to promote co-operation between Parents & teachers, Participation in various programmes conducted in the college.

6.13 Development programmes for support staff

> - Lab Assistants were sent for workshop at Rizvi College regarding management of lab.
> - A session on 'Ayurveda for daily life' was conducted.

6.14 Initiatives taken by the institution to make the campus eco-friendly

> Cleanliness drive like anti plastic day celebrated. Programmes like Tree plantation are organised. Maintenance of Botanical greenhouse. Campus is partly utilizing rain water harvesting.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> TCSC introduce Intra-Collegiate curricular, co-curricular festivals TARKASH which helps for Healthy Competition in Teaching & learning.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> Skill oriented diploma and certificate course introduced.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> Inclusive Education for Overall Development
>
> Activities conducted with DLLE of Mumbai University Extension Department

Provide the details in annexure III (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> Tree plantation and conservation project in Manori, Paper bag making & distribution Anti-plastic Moment, HIV/ AIDS Project (VOICE VISION NGO), Save electricity Project

7.5 Whether environmental audit was conducted?   Yes [ ]   No [√]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

> **Strengths:**
> Academic & Infrastructural development
> Young & dynamic teaching staff which is up to date with modern Teaching, learning and evaluation strategies.
> Institute is attracting increasing number of NRIs learners for UG & PG programme .
> **Weaknesses:**
> The college being Hindi Linguistic minority, fluency in English language for minority learners is weakness however   personality development course are made available for English proficiency.
> The Institute being permanently unaided, we are facing problems to get Major Research Projects from Central Govt/ State Govt. Funding agencies.
> **Opportunities:**
> Innovative courses offered by University of Mumbai Wi-Fi zone and Internet access for the learners of selected programmes. Industrial & International Collaboration
> **Threats:**
> Online courses offered by Foreign Universities Increasing number of potential Academic Institutes in Vicinity of the college.

8. **Plans of institution for next year**

> 1. Social Awareness programme
> 2. Promotion of Innovative ideas from students by conducting various programme
> 3. Personality development
> 4. ORIGIN competition to bring innovative ideas in the field of science

Name :Dr Gitesh G. Padhye   Name : Dr .(Mrs) C. T Chakraborty

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

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Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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